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AGENDA

CALL TO ORDER

- Pledge Allegiance to the Flag (RS)**
- Moment of Silence**

ADOPTION OF AGENDA

APPROVAL OF THE MINUTES

- [1.](#) Approval of the minutes of December 12, 2023 Town Council meeting.**

AWARDS AND RECOGNITION - None

BOARD UPDATES

- [2.](#) Airport Roundtable (*Dusty Gilvin*)**
- [3.](#) Pineville Library (*Susan Lyons*)**

CONSENT AGENDA

- [4.](#) Resolution 2024-01 Declaring litem for Surplus (*Lisa Snyder*)**

PUBLIC COMMENT

PUBLIC HEARING - None

OLD BUSINESS

- [5.](#) Cone Memorial (*Ryan Spitzer*)**

NEW BUSINESS

- [6.](#) Code of Ethics - ***ACTION ITEM***
- [7.](#) Board Appointments (*Lisa Snyder*) - ***ACTION ITEM***
- [8.](#) Street renaming (*Al Baskins*)

MANAGER'S REPORT

- [9.](#) Town Clerk Report on 150th Time Capsule (*Lisa Snyder*)

MONTHLY STAFF REPORTS

- [10.](#) Human Resources
- Parks and Rec
- PD
- Public Works

CALENDARS FOR COUNCIL

- [11.](#) February Calendar

CLOSED SESSION pursuant to NCGS 143.318.11(5) - acquisition of property

ADJOURN

If you require any type of reasonable accommodation as a result of physical, sensory, or mental disability in order to participate in this meeting, please contact Lisa Snyder, Clerk of Council, at 704-889-2291 or lsnyder@pinevillenc.gov. Three days' notice is required.



TOWN COUNCIL REGULAR MEETING
TOWN HALL COUNCIL CHAMBERS
TUESDAY, DECEMBER 12, 2023, AT 6:30 PM

MINUTES

CALL TO ORDER

Mayor Jack Edwards called the meeting to order @ 6:30 pm.

Mayor: Jack Edwards
Mayor Pro Tem: Ed Samaha
Council Members: Chris McDonough, Les Gladden, Amelia Stinson-Wesley
Town Manager: Ryan Spitzer
Town Clerk: Lisa Snyder

New Mayor: David Phillips
New Council Member: Danielle Moore

PLEDGE ALLEGIANCE TO THE FLAG

Town Clerk Lisa Snyder led everyone in the Pledge of Allegiance.

MOMENT OF SILENCE

Mayor Jack Edwards asked for a moment of silence.

ADOPTION OF AGENDA

Mayor Pro Tem Ed Samaha moved to adopt the Consent Agenda with a second made by Council member Chris McDonough.. **(Approved 4-0)**.

APPROVAL OF MINUTES

The Minutes of the Town Council Meeting on November 14, 2023, and the Work Session on November 27, 2023, were submitted for approval. Council Member Stinson-Wesley moved to approve the minutes as presented, with a second made by Mayor Pro Tem Samaha. All Ayes. **(Approved 4-0)**

CONSENT AGENDA

Council Member McDonough made a motion to accept the 2023 Municipal General Election Results into the record with a second made by Council Member Stinson-Wesley. All ayes. **(Approved 4-0)**

PUBLIC COMMENT

There was no public comment.

OLD BUSINESS

Town Manager Spitzer presented proclamations and gifts to Mayor Jack Edwards and Council Member Les Gladden for their time and commitment to the Town of Pineville.

Mayor Edwards thanked the residents for ten years and extended his prayers and blessings on the new council. There are a lot of difficult decisions coming up. They will accomplish the things that are necessary. The most important in his heart and mind was getting the bridge named in memory of Richard Sheltra, who gave his life as a firefighter in 2016. He wishes everyone luck and will support the new council any way he can.

Town Manager Spitzer said that Council Member Gladden has been a member of Pineville his entire life. He has helped this community out in many ways, not only through council, but also regarding developments. He was one the best people to talk to about getting the right developments to the Town. Mr. Spitzer read the proclamation for Mr. Gladden.

NEW BUSINESS

Swearing-in ceremony. Town Clerk Snyder did the honor of swearing in new Mayor David Phillips. Judge Elizabeth Trosch did the honor of swearing in Council Member Stinson-Wesley. Town Clerk Snyder did the honor of swearing in new Council Member Danielle Moore.

2024 Council Meeting and Work Session Schedule. Council Member Stinson-Wesley moved to approve the 2024 Council Meetings and Work Sessions schedule, followed by a second made by Mayor Pro Tem Samaha. All ayes. (**Approved 4-0**)

Mayor Pro Tem. Mayor David Phillips asked for nominations for Mayor Pro Tem. Council Member Moore nominated Ed Samaha as Mayor Pro Tem followed by a second made by Council Member McDonough. All ayes. (**Approved 4-0**)

Manager's Report. Mr. Spitzer reported that on January 4, 2024, he will be having a community meeting regarding the new substation in the southern part of town. This will not be a called meeting (no business will be discussed). Town Hall offices will be closed beginning Friday at noon on December 22nd. for an employee holiday party, through Wednesday, December 27th. All Town offices will be reopen on Thursday, December 28th with normal business hours.

ADJOURNMENT

Mayor Pro Tem Samaha moved to adjourn the meeting with a second made by Council Member McDonough. (**Approved 4-0**) The meeting was adjourned at 6:46 pm.

David Phillips

ATTEST: _____
Lisa Snyder, Town Clerk

AIRPORT COMMUNITY ROUNDTABLE

Reduce airport-related noise levels in the community.



CLT ACR Makeup

25 Representatives from CLT Metropolitan Region

- City of Charlotte at-large
- 7 City Districts
- Cornelius
- Davidson
- Huntersville
- Matthews
- Mint Hill
- Pineville
- Mecklenburg County at-large
- 6 Mecklenburg County Districts
- Gaston County
- Lincoln County
- York County (2)

Three Working Groups

1. Community Engagement Project Team
2. Government Engagement Project Team
3. Local Operations/Improvement Project Team

CLT ACR Project Teams

Item 2.

Community Engagement Project Team

- Team Lead: Phil Gussman

Tasked with finding methods to engage residents around the Charlotte region, including community groups and leaders

Government Engagement Project Team

- Team Lead: TBD

Tasked with finding methods to engage elected officials around the Charlotte region, including local mayors, city councils , and officials at the State and Federal level.

Local Operations/ Improvement Project Team

- Team Lead: TBD

Tasked with finding methods to reduce noise levels through methods at the *local* level, not under jurisdiction of the FAA.

Process for Change

- ACR develops slate of recommendations to be considered
- Potential changes are examined by FAA, CLT, and Airspace consultants (HMMH)
- If approved, changes go to FAA federal offices for formal review
- The changes are placed in a queue. FAA has limited resources, and queue can take **18 months**
- New flight procedures are tested
- Flight procedures are published and formally implemented

Current Slate

Item 2.

In 2020, 6 total recommendations to the FAA were approved and submitted:

- Arrival Recommendations

1. Implement Continuous Descent Approaches
2. Maintain 6,000 feet altitude before turning base
3. Return CAATT Waypoint to pre-Metroplex location

- Departure Recommendations

4. Remove 2 Mile restriction for south bound departures
5. Utilize Divergent Departure Procedures
6. Change departure headings for south bound departures

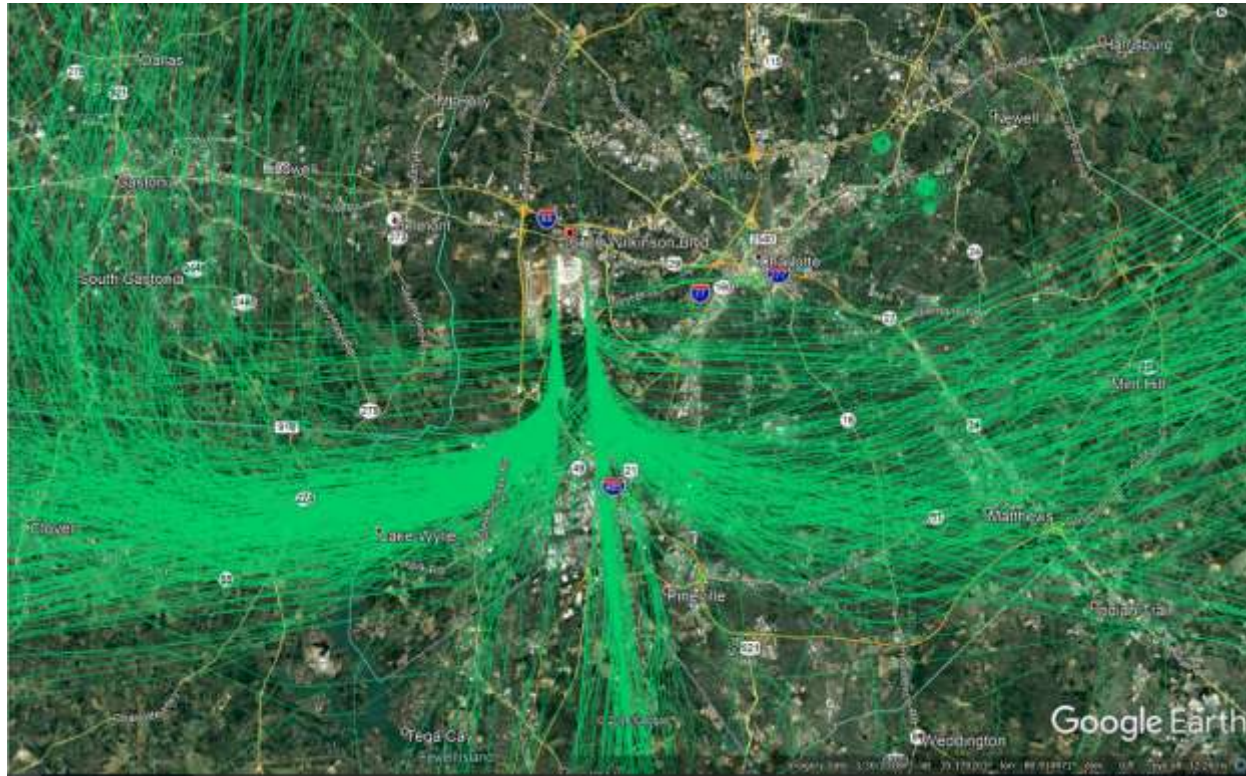
Traffic Patterns

Item 2.

- The Airport operates in two distinct directions, a north and south flow
- Over the course of a year, typically the Airport sees a 50/50 split between north and south flow operations
- CLT has over 1,500 flights per day and over 500,000 flights annually

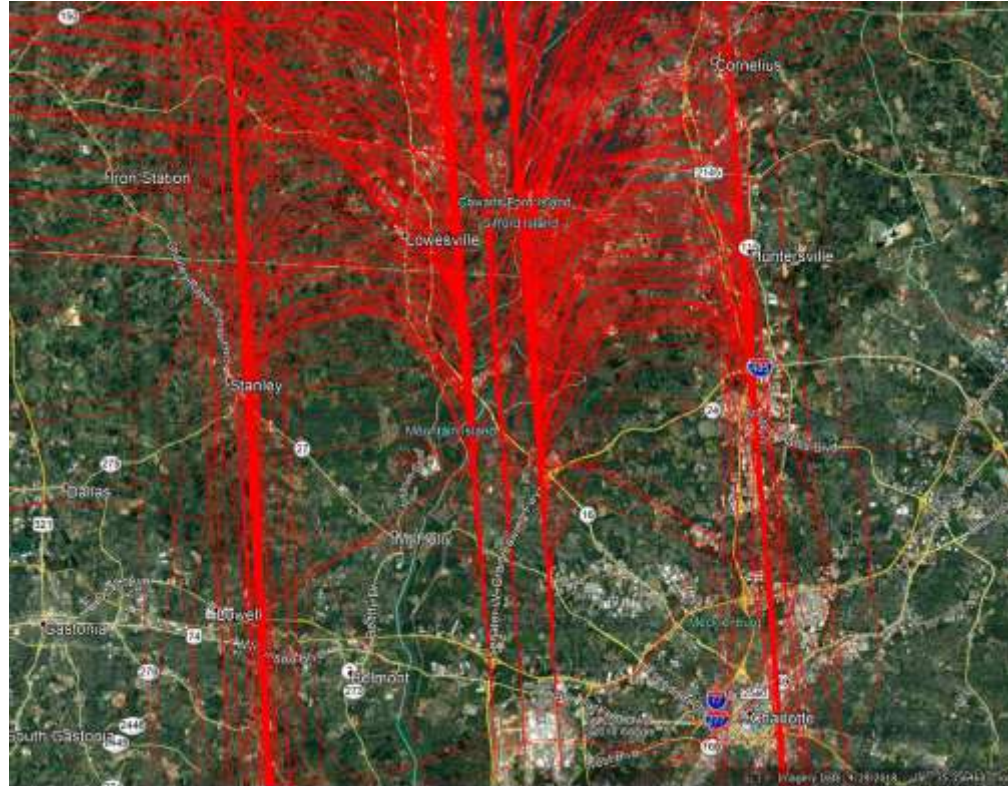
South Departures Flight Pattern

Item 2.



South Arrivals Flight Pattern

Item 2.



Complaint Data

Item 2.

- While only the FAA can modify flight patterns, Airports are tasked with accepting and responding to noise complaints
- Complaint data is analyzed to determine longstanding issues and influence change
- As of June 30, 2023, CLT received over 35,000 noise complaints

Today's Goal

Item 2.

1. Let you know that the Airport Community Roundtable exists
2. Inform you the ACR has sent recommendations to the FAA; some have been adopted, some are being designed and implemented, others are still in consideration.
3. A representative of the ACR will be here every month to share more about the ACR and Part 150. Likely in 2024, CLT will bring the Part 150 to you for a vote.
 - a. The Part 150 will include a series of recommendations the airport wants to make to the FAA, particularly with the use of the new 4th parallel runway.
 - b. We want you to understand what the citizens of the community want included (or excluded) in the Part 150- so that the noise impacts of the new runway are mitigated, and the quality of life is not negatively affected by the airport's recommendations.
 - c. We want you to be prepared to ask the right questions and be informed of community interests when you are voting on the Part 150.

Pineville Branch Community Art Feedback Session

Public Art is coming to Pineville Branch Library! Drop in for this interactive event for all ages with the artist Melody Cassen. Meet the artist and draw or write about what you'd imagine in an original piece of art to be displayed at Pineville Branch. Refreshments will be served.



**SATURDAY, JANUARY 20,
2-4 P.M.**

**MONDAY, JANUARY 29,
12:30-1:30 P.M.**

*Meet the Artist:
Melody Cassen*



CHARLOTTE MECKLENBURG
LIBRARY

Pineville Branch Library
505 Main Street
Pineville, NC 28134
704-416-2200



January 2024 | Pineville Branch Library | All Ages

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 Library Closed	2 Baby Storytime 9:30 a.m. Ages 0-2 Technology 1-on-1* 10 a.m. Adults	3	4 Family Storytime 9:30 a.m. Ages 0-5 1 on 1 Job Help* 10 a.m. Adults	5	6 Playday 10 a.m. Ages 0-7 Perfect Pod(cast) Discussion Club* 2 p.m. Adults
7 CLOSED SUNDAYS	8 Family Storytime 10 a.m. Ages 0-5 Technology 1-on-1* 3 p.m. Adults My Next Step for Teens* 4 p.m. Ages 14-18	9 Baby Storytime 9:30 a.m. Ages 0-2 Technology 1-on-1* 10 a.m. Adults	10 Teen Art Club: Easy Sew Hand Warmer* 5 p.m. Ages 12-18 Writing Workshop: Life Made Visible* Part 1 of 4 6 p.m. Adults	11 Family Storytime 9:30 a.m. Ages 0-5 1 on 1 Job Help* 10 a.m. Adults Rookie Science* 5:30 p.m. Ages 5-11 	12	13 The Future's So Bright: Solar Eclipses 1 p.m. Adults Rainbow Reads Teen Book Club* (Online) 12 p.m. Teens & New Adults
14	15 Library Closed	16 Baby Storytime 9:30 a.m. Ages 0-2 Technology 1-on-1* 10 a.m. Adults	17 Spies, Lies and Alibis Book Club* 2 p.m. Adults Writing Workshop: Life Made Visible* Part 2 of 4 6 p.m. Adults	18 Family Storytime 9:30 a.m. Ages 0-5 1 on 1 Job Help* 10 a.m. Adults Learn, Connect, Play: Super Smash Bros* 5:30 p.m. Ages 9-18	19	20 Family Storytime: Penguins 10 a.m. Ages 0-5 Hobby Day: BYO Craft & Puzzle Swap* 10 a.m. Adults  Community Art Feedback Session 2-4 p.m. All ages
21	22 Family Storytime 10 a.m. Ages 0-5 Paws to Read: Homeschool Edition*** 1 p.m. Ages 5-11 Technology 1-on-1* 3 p.m. Adults Charlotte's Nondiscrimination Ordinances 6:30 p.m. Adults	23 Baby Storytime 9:30 a.m. Ages 0-2 Technology 1-on-1* 10 a.m. Adults	24 Getting Started with Smartphone Basics* 10 a.m. Adults Writing Workshop: Life Made Visible* Part 3 of 4 6 p.m. Adults	25 Family Storytime 9:30 a.m. Ages 0-5 1 on 1 Job Help* 10 a.m. Adults Clayworks Workshop* 2 p.m. Families 	26	27 Anime Club: Demon Slayer* 2 p.m. Ages 9-18 Find Your Inner Compass Art & Writing Workshop* 2 p.m. Adults
28	29 Family Storytime 10 a.m. Ages 0-5 Technology 1-on-1* 3 p.m. Adults My Next Step for Teens* 4 p.m. Ages 12-18 Financial Literacy: Credit Workshop* 6 p.m. Adults	30 Baby Storytime 9:30 a.m. Ages 0-2 Technology 1-on-1* 10 a.m. Adults Pajama Storytime 6 p.m. Ages 2-7 	31 Writing Workshop: Life Made Visible* Part 4 of 4 6 p.m. Adults	Program Legend: Children's (Ages 0-12) Teens (Ages 12-18) Adults (Ages 18+) Families (All Ages Welcome)		Community Art is coming to Pineville Branch! Saturday, January 20, 2-4 p.m. Join us for a drop-in event to meet the artist, and draw or write your ideas for the art piece. All ages are welcome!

*REGISTRATION IS REQUIRED: cmlibrary.org/events. Unless indicated by (Online), programs are held in-person.

January 2024

program descriptions

505 Main Street
Pineville, NC 28134
704.416.3200
cmlibrary.org

Open
Mon-Thurs 9-8
Fri-Sat 9-5
Sun CLOSED

Item 3.

PROGRAM NOTES

*Indicates **REGISTRATION IS REQUIRED**. Register online at cmlibrary.org/events or call [704-416-3200](tel:704-416-3200). Unless indicated by (Online), programs are held in-person.

STORYTIMES FOR BABIES, TODDLERS AND PRESCHOOLERS

Storytimes

Enjoy stories, songs and movement activities that support early literacy skill development and help foster a love of books and reading in your child.

**Tickets will be given out at the front desk on a first come basis, fifteen minutes before the program begins. Space is limited.

Family Storytime**
Mondays at 10 a.m.
Thursdays at 9:30 a.m.
For ages birth to 5 years.

Baby Storytime**
Tuesdays at 9:30 a.m.
For ages birth to 2 years.

Family Storytime: Penguins**
Saturday, January 20, 10 a.m.
Join us at storytime for Penguin Appreciation Day!
For ages 0-5.

Pajama Storytime**
Tuesday, January 30, 6 p.m.
PJs and cuddly stuffed friends and blankets are welcome to this evening storytime! Join us once a month at 6 p.m.! For ages 2-7.

Playday (Drop-In)
Saturday, January 6, 10-11:30 a.m.
Visit the storytime room for socialization and self-directed fun with educational toys and manipulatives to promote early literacy.
For ages 0-7 and caregivers.

SCHOOL-AGE PROGRAMS FOR GRADES K-5

Rookie Science: Winter*
Thursday, January 11, 5:30-6:30 p.m.
Join us one Thursday a month for Rookie Science. This month's session will focus on the science of snow! For ages 5-11.

EDUCATIONAL SUPPORT PROGRAMS FOR GRADES K-5

Reading Buddies
Registration opens Jan. 22
Wednesdays
5:30-6:30 p.m.
Increase your reading fluency and comprehension by reading aloud with a volunteer during a 30-minute session.
Grades K-5.

**Paws to Read:
Homeschool Edition*****
Monday, January 22,
1-2 p.m.
Boost your reading skills and confidence by reading aloud to a volunteer therapy dog in 15-minute sessions. Ages 5-11.
*****First-come, first serve registration in person starting one hour before the program at the front desk.**



TEEN & PRETEEN PROGRAMS FOR AGES 9-18

Rainbow Reads Teen Book Club* (Online)

Saturday, January 13, 12-1 p.m.
This club meets monthly to discuss titles that feature LGBTQIA+ writers and characters.
For teens 14-18 & new adults 18-24.

Teen Art Club: Hand Warmer*
Wednesday, January 10, 5-6 p.m.
Teens, come learn some basic sewing stitches to create your very own hand warmer using fabric and rice. For ages 12-18.

Learn, Connect, Play: Super Smash Bros*
Thursday, January 18, 5:30-6:30 p.m.
Hit the road with the definitive version of Mario Kart 8! Please note all players are expected to follow the Gaming Etiquette Guidelines. For ages 9-18.

Anime Club: Demon Slayer*
Saturday, January 27, 2-3 p.m.
This club meets monthly to explore a variety of manga titles. Bring out your inner geek & share your fandom! For ages 9-18.

ADULT PROGRAMS FOR 18+

1 on 1 Technology Assistance
Sign up for 1-hour individual sessions with a library staff member to get help with computer basics, Microsoft Office, email, resume writing and online applications. For adults and new adults.

Technology 1-on-1*
Mondays, 3-4 p.m.
Tuesdays, 10-11 a.m.

1 on 1 Job Help*
Thursdays, 10-11 a.m.

Perfect Pod(cast) Discussion Club*
Saturday, January 6, 2-3 p.m.
Join us one Saturday a month to discuss curated podcasts about a theme. For adults.

Spies, Lies and Alibis Book Club* **Wednesday, January 17, 2-3 p.m.**

Join us the 3rd Wednesday of each month to discuss Mysteries, Thrillers and Suspense titles. For adults.

Getting Started with Smartphone Basics* **Wednesday, January 24, 10-11:30 a.m.**

Are you thinking about buying a smartphone? Do you already own one and want to learn more? Join the Library to discuss several key features for mobile computing devices. For adults.

Writing Workshop: Life Made Visible* **Wednesdays, January 10-31, 6 p.m.**

Charlotte Lit presents a four-week writing workshop open to community members who want to practice writing personal and community stories through a variety of short narrative formats. For adults.

Future's So Bright: Solar Eclipse* **Saturday, January 13, 1-2 p.m.**

Join a NASA Solar System Ambassador to learn more about the upcoming solar eclipse on Monday, April 8, 2024! For adults.

Hobby Day: BYO Craft & Puzzle Swap* **Saturday, January 20, 10 a.m.-Noon**

Crafting is better with friends! Bring your current project (and all your needed supplies) to work in a community. You can also bring your gently used puzzles and leave with new-to-you puzzles! For adults.

Charlotte's Nondiscrimination Ordinances

Monday, January 22, 6:30-7:30 p.m.
Learn about protections from discrimination in housing, public accommodations and employment in this interactive session presented by Charlotte-Mecklenburg Community Relations Staff. For adults.

Find Your Inner Compass Art & Writing Workshop*

Saturday, January 27, 2-3:30 p.m.
Art and writing can be used as a coping tool when you feel overwhelmed. In this workshop, we'll explore some ways you can organize your thoughts and channel your energies through art and writing. For adults.

Financial Literacy: Credit & Money Management Workshop*

Monday, January 29, 6-7 p.m.
Workshop presented by an Operation HOPE Financial Wellbeing Coach. For adults.









RESOLUTION NO. 2024-01

**RESOLUTION OF THE TOWN OF PINEVILLE, NORTH
CAROLINA DECLARING SURPLUS ITEMS FOR SALE VIA
ELECTRONIC AUCTION AND/OR DISPOSAL VIA
DONATION OR RECYCLE**

WHEREAS, G.S 160A-265 authorizes the Town Council to dispose of surplus property and G.S.160A-270 (c) authorizes the sale of surplus property by means of electronic auction; and

WHEREAS, the Town Manager, along with Department Heads, have declared surplus and unusable personal property as listed in “Exhibit A”;

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Town Council hereby authorize the Town Manager to dispose of some of the listed items by utilizing the on-line internet auction services of Public Surplus and/or Gov Deals and the Town Clerk to dispose of other surplus items via donation or recycling of such items. The Town Manager and Town Clerk shall have the right to add or delete from the properties listed and any items not sold may be disposed of by any others means available, including sale at public auction, donation to non-profit organization, or destruction, whichever is deemed to be in the best interest of the Town.

Adopted this _____ day of January 2024.

ATTEST:

SEAL:

David Phillips, Mayor

Lisa Snyder, Town Clerk

EXHIBIT "A"

Surplus Property for Auction, Donation, Recycling, Destruction, Sale

Surplus Items

Dept.	Item/Desc/VIN#	Misc.	How Disposed	Eff. Date
Parks and Rec	1FTRW128X9FB39609	2009 Ford F-150	Online Auction	1/2024



TOWN COUNCIL AGENDA ITEM

MEETING DATE: January 9, 2024

Agenda Title/Category:	Cone Mill Memorial			
Staff Contact/Presenter:	Ryan Spitzer			
Meets Strategic Initiative or Approved Plan:	Yes	No	If yes, list:	Council approved the Site Plan in 2023
	x			
Background:	Town Council has been working with Al Baskins for several years to design and develop a memorial to Cone Mill. The memorial will be a park at the intersection of Dover and Cone. Some of the materials used will be recycled from the old mill.			
Discussion:	Town Council can do the following: <ol style="list-style-type: none"> 1. Approve moving forward with funding for the Cone Mill Memorial 2. Delay funding until the new FY Budget 			
Fiscal impact:	Estimated Costs: Construction and grading - \$310,000 Electrical Work - \$200,000			
Attachments:	<ol style="list-style-type: none"> 1. Staff Memo 2. Renderings 			
Recommended Motion to be made by Council:				

Memorandum



To: Mayor and Town Council

From: Ryan Spitzer

Date: 1/5/2024

Re: Cone Mill Memorial Costs

Overview:

Council directed staff to get a cost estimate for the construction of the Cone Mill Memorial that will be located at the corner of Dover St. and Cone Ave.

As part of the contract with LaBella, they got a construction company to price the cost of the site plan as approved by Council. The costs provided are an estimation and were not provided through the formal bidding process. Staff got these estimates as a more realistic look at the costs than the engineer's estimate.

The construction cost is estimated at \$310,000 and electrical work is estimated at \$200,000 for a total costs of \$510,000





RESOLUTION 2024-02
CODE OF ETHICS FOR THE PUBLIC OFFICIALS
OF THE TOWN OF PINEVILLE, NC

WHEREAS, the Constitution of North Carolina, Article I, Section 35, reminds us that a "frequent recurrence to fundamental principles is absolutely necessary to preserve the blessings of liberty;" and

WHEREAS, a spirit of honesty and forthrightness is reflected in North Carolina's state motto, *Esse quam videri*, "To be rather than to seem;" and

WHEREAS, Section 160A-86 of the North Carolina General Statutes requires local governing boards to adopt a code of ethics; and

WHEREAS, as public officials we are charged with upholding the trust of the citizens of Pineville, and with obeying the law;

NOW THEREFORE, in recognition of our blessings and obligations as citizens of the State of North Carolina and as public officials representing the citizens of the Town of Pineville and acting pursuant to the requirements of Section 160A-86 of the North Carolina General Statutes, we the Town of Pineville's Town Council do hereby adopt the following General Principles and Code of Ethics to guide the Public Officials of the Town of Pineville in its lawful decision-making.

GENERAL PRINCIPLES UNDERLYING THE CODE OF ETHICS

- The stability and proper operation of democratic representative government depend upon public confidence in the integrity of the government and upon responsible exercise of the trust conferred by the people upon their elected officials.
- Governmental decisions and policy must be made and implemented through proper channels and processes of the governmental structure.
- Public Officials must be able to act in a manner that maintains their integrity and independence yet is responsive to the interests and needs of those they represent.
- Public Officials must always remain aware that at various times they play different roles: as advocates, who strive to advance the legitimate needs of their citizens; as legislators, who balance the public interest and private rights in considering and enacting ordinances, orders, and resolutions; as decision-makers, who arrive at fair and impartial quasi-judicial and administrative determinations.
- Public Officials must know how to distinguish among these roles, to determine when each role is appropriate, and to act accordingly.
- Public Officials must be aware of their obligation to conform their behavior to standards of ethical conduct that warrant the trust of their constituents. Each official must find within his or her own conscience the touchstone by which to determine what conduct is appropriate.

- Public Officials of the Town of Pineville are any elected or appointed officials.

CODE OF ETHICS

The purpose of this Code of Ethics is to establish guidelines for ethical standards of conduct for the Public Officials of the Town of Pineville and to help determine what conduct is appropriate in particular cases. It should not be considered a substitute for the law or for a board member's best judgment.

Section 1. Public Officials should obey all laws applicable to their official actions as members of the board. Public Officials should be guided by the spirit as well as the letter of the law in whatever they do. At the same time, Public Officials should feel free to assert policy positions and opinions without fear of reprisal from fellow Public Officials or citizens. To declare that a board member is behaving unethically because one disagrees with that board member on a question of policy (and not because of the board member's behavior) is unfair, dishonest, irresponsible, and itself unethical.

Section 2. Public Officials should act with integrity and independence from improper influence as they exercise the duties of their offices. Characteristics and behaviors consistent with this standard include the following:

- Adhering firmly to a code of sound values.
- Behaving consistently and with respect toward everyone with whom they interact.
- Exhibiting trustworthiness.
- Living as if they are on duty as elected officials regardless of where they are or what they are doing.
- Using their best independent judgment to pursue the common good as they see it, presenting their opinions to all in a reasonable, forthright, consistent manner.
- Remaining incorruptible, self-governing, and unaffected by improper influence while at the same time being able to consider the opinions and ideas of others.
- Disclosing contacts and information about issues that they receive outside of public meetings and refraining from seeking or receiving information about quasi-judicial matters outside of the quasi-judicial proceedings themselves.
- Treating other Public Officials, the public, and Town Employees, with respect and honoring the opinions of others even when the Public Officials disagree with those opinions.
- Not reaching conclusions on issues until all sides have been heard.
- Showing respect for their offices and not behaving in ways that reflect badly on those offices.
- Recognizing that they are part of a larger group and acting accordingly.
- Recognizing that individual Public Officials are not generally allowed to act on behalf of the board but may only do so if the board specifically authorizes it, and that the board must take official action as a body.

Section 3a. Public Officials should avoid impropriety in the exercise of their official duties. Their official actions should be above reproach. Although opinions may vary about what behavior is inappropriate, this board will consider impropriety in terms of whether a reasonable person who is aware of all of the relevant facts and circumstances surrounding the board member's action would conclude that the action was inappropriate.

Section 3b. If a board member believes that his or her actions, while legal and ethical, may be misunderstood, the member should seek the advice of the board's attorney and should consider publicly disclosing the facts of the situation and the steps taken to resolve it (such as consulting with the attorney).

Section 4. Public Officials should faithfully perform the duties of their offices. They should act as the especially responsible citizens whom others can trust and respect. They should set a good example for others in the community, keeping in mind that trust and respect must continually be earned.

Public Officials should faithfully attend and prepare for meetings. They should carefully analyze all credible information properly submitted to them, mindful of the need not to engage in communications outside the meeting in quasi-judicial matters. They should demand full accountability from those over whom the board has authority.

Public Officials should be willing to bear their fair share of the board's workload. To the extent appropriate, they should be willing to put the board's interests ahead of their own.

Section 5. Public Officials should conduct the affairs of the board in an open and public manner. They should comply with all applicable laws governing open meetings and public records, recognizing that doing so is an important way to be worthy of the public's trust. They should remember when they meet that they are conducting the public's business. They should also remember that local government records belong to the public and not to Public Officials or their employees.

In order to ensure strict compliance with the laws concerning openness, Public Officials should make clear that an environment of transparency and candor is to be maintained at all times in the governmental unit. They should prohibit unjustified delay in fulfilling public records requests. They should take deliberate steps to make certain that any closed sessions held by the board are lawfully conducted and that such sessions do not stray from the purposes for which they are called.

No elected official, officer or employee of the Town of Pineville shall participate in the award of administration of any Town-funded project or purchase if that person, that person's spouse, or a member of the person's immediate family has a financial or any other interest in the company selected for award.

Should a Public Official violate any of the sections of this Code of Ethics, said Public Official may be censured and/or removed from the Town Council of Pineville, NC.

ADOPTED this ____ day of _____, 2024 by the Town Council for the Town of Pineville.

David Phillips, Mayor

Ed Samaha, Mayor Pro Tem

Amelia Stinson-Wesley, Council Member

Chris McDonough, Council Member

Danielle Moore, Council Member

Memorandum



To: Mayor and Town Council
From: Lisa Snyder
Date: 1/09/2024
Re: 2024 Committees

Each year the Council appoints representatives to various boards and committees as required by state law, town policy or agency regulations. This is typically done at the beginning of the year, although some county committees/boards operate on a fiscal, rather than a calendar year and make their appointments at that time.

Mayoral appointments:

Centralina (COG)	Amelia Stinson-Wesley	2-year term
Citizen Transit Advisory	Justin Musick	2-year term
CRTPO	Amelia Stinson-Wesley	2-year term
Electricities	Ryan Spitzer	2-year term
	Alternate: _____	2-year term
MTC	Mayor Phillips	2-year term
Municipal Education Advisory	Ed Samaha	2-year term

Council approved boards:

Planning Board	Jim Knowles	(reappointment needed)
	Thomas White	(reappointment needed)
	Eric Fransen	(reappointment needed)
	Dusty Gilvin	(term expires 1/01/2025)
	OPEN	(Randy Smith resigned)
	<i>Brandi Wyant</i>	<i>(Brandi is an alternate until 1/01/2026)</i>

Board of Adjustment Jim Knowles (Term expires 1/01/2025)
 Thomas White (Term expires 1/01/2025)
 Justin Musick (Term expires 1/01/2025)
 Michelle Shail (Term expires 1/01/2026)
 Calvin Hallman Jr (Term expires 1/01/2025)
(We have no alternates for this board)

Telephone Board Tammy Vachon
 David Phillips
 Ed Samaha
 Amelia Stinson-Wesley
 Chris McDonough
 Danielle Moore
 Ryan Spitzer
(No appointments/reappointments unless Council feels a change is necessary).

Action Requested: *Recommend appointment in yellow be made first in one motion, if all in agreement.*

Memorandum

To: Mayor and Town Council
From: Lisa Snyder
Date: 1/5/2024
Re: Planning Board



The terms for the following members of the Planning Board will expire on December 31, 2023; the members below have applied:

Jim Knowles
Thomas White
Eric Fransen

New applicants:

Roshan Bhula

Three appointees will serve until December 31, 2026 and two appointees will serve until December 31, 2027.

Action Requested: Council will need to decide on appointments for the Planning Board.



Application for Board Appointment

Town of Pineville

P.O. Box 249 • Pineville, NC 28134

Fax: 704-889-2293

Name: Jim H. Knowles Date: 11/29/23

Address: [REDACTED] Home Phone: [REDACTED]

Email Address: JKNOWLES@PINEVILLE.DSL.NET Cell Phone: [REDACTED]

Please indicate which Board you are interested in: Planning, Board of Adjustments

Please explain briefly why you are seeking appointment to this board:
Have been on Planning Board for many years & I would like to continue serving the town on this board.

Please describe any professional experience you may have that would be relevant to this board:
Past experience on the Board, 40 years living in Pineville,

Please describe any committees, organizations or other boards you may have participated on or educational background you have that would qualify you for a position on this board:
Planning Board, Board of Adjustments

Please tell us anything else about yourself that would be beneficial to this board:
My experience and past contributions to the town should show my interest in how the town develops & expands.

Signature: Jim H. Knowles Date: _____



**Application for Board
Appointment**
Town of Pineville
P.O. Box 249 • Pineville, NC 28134
Fax: 704-889-2293

Name: Thomas White Date: 12/8/2023
Address: [REDACTED] Home Phone: [REDACTED]
Email Address: tew@carolinasi.com Cell Phone: [REDACTED]

Please indicate which Board you are interested in: Planning Board and Board of Adjustment

Please explain briefly why you are seeking appointment to this board: _____

I have served on these boards for a few years and have become familiar with the process.
I am glad to serve in what ever capacity is needed.

Please describe any professional experience you may have that would be relevant to this board: _____

I am a Land Surveyor and have experience with land development terms and procedures as they relate to matters of zoning and planning. In my profession, we work with other municipalities and their ordinances as they pertain to land development.

Please describe any committees, organizations or other boards you may have participated on or educational background you have that would qualify you for a position on this board: _____

I currently serve on the Planning Board and Board of Adjustment for the Town of Pineville.

Please tell us anything else about yourself that would be beneficial to this board: _____

I believe my experience of land devolvement contributes to the board by providing insight to how other professionals in the industry experience the Town's ordinances.

Signature: [Handwritten Signature] Date: 12/8/2023



Application for Board Appointment

Town of Pineville

P.O. Box 249 • Pineville, NC 28134

Fax: 704-889-2293

Name: Eric Fransen Date: 12/31/2023

Address: [REDACTED] Home Phone: [REDACTED]

Email Address: eric@klikmarketing.com Cell Phone: [REDACTED]

Please indicate which Board you are interested in: Planning & Zoning

Please explain briefly why you are seeking appointment to this board: I have served 2 terms to this point. With Pineville going through a time of change I believe that I can be an asset to the board with my previous experience, town knowledge and business experience in the area. I have lived in Pineville for 8 years and want to continue being part of the town government.

Please describe any professional experience you may have that would be relevant to this board: Besides my 4 years of experience serving on the board my recent campaign for town council helped me better understand the community and what it desires. It's also deepened my desire to serve this community. I am also a business owner and make decisions daily that effective the lives of employees, clients and our partners. I'm confident in my decision making and also I'm not afraid to do the right thing - even if it's not a popular opinion

Please describe any committees, organizations or other boards you may have participated on or educational background you have that would qualify you for a position on this board: I have 4 years experience on the Pineville Town Council I also have a B.A from the University of Minnesota-Duluth in Teaching Social Studies.

Please tell us anything else about yourself that would be beneficial to this board: I think my passion for Pineville speaks for itself. I will be present, ask good questions and always vote in the best interests of Pineville residents and the community.

Signature: *Eric Fransen* Date: 12/31/2023



Application for Board Appointments

Town of Pineville
P.O. Box 249
Pineville, NC 28134

Name: Roshan Bhula Date: 04/17/2023

Address: [REDACTED] Phone: _____

Email Address: bhularealestate@gmail.com Cell Phone: [REDACTED]

Which Board do you wish to participate on: Planning Board Board of Adjustment _____

Please explain briefly why you are seeking appointment to this board:

As a resident of Pineville, I am passionate about preserving and enhancing the unique and progressive character of our community. Pineville stands out as one of the most distinctive and desirable areas of Charlotte, with its charming small town atmosphere and peaceful surroundings. I believe that serving on the Pineville Planning Board would allow me to directly contribute to the growth and development of our community, and help ensure that it continues to thrive. My wife and I are deeply committed to Pineville and want to be directly involved in shaping its future.

Please describe any professional experience you may have that would be relevant to this board:

I operate a Real Estate Firm focusing on commercial and residential real estate brokerage (right here in Pineville). My experience in real estate has given me a deep understanding of the local market and the needs of the community. I believe that my expertise in these areas would be a valuable asset to the Planning Board and would allow me to make informed decisions that benefit the community as a whole. I am excited about the opportunity to apply my skills and knowledge to help shape the future of Pineville and work along side the individuals in place who have successfully managed the Town of Pineville.

Please describe any committees, organizations or other boards you may have participated on or educational background you have that would qualify you for this position on the board:

My background is quite diverse. Professionally, though I practice in the real estate field (full-time), my education is in Mechanical Engineering. My previous leadership roles were held in Honda R&D of America's New Model Engineering Group and Snap One (HQ'd in Charlotte) Engineering and Product Development Divisions.

Please tell us anything else about yourself that would be beneficial to this board:

Many people ask why I left engineering to move into real estate. It was a tough decision because I loved the work and the people I worked with. However, personally, I felt I could be more impactful by being directly involved in the local community and also make a career out of it (while having fun!). I feel like I am fairly resourceful in my current state and would love an opportunity to share that, while learning, with the Town of Pineville.

Signature : Roshan Bhula Date : 04/17/2023

dotloop verified
04/17/23 2:40 PM EDT
LSL9-ZIOX-VT20-75PZ



TOWN COUNCIL AGENDA ITEM

MEETING DATE: January 9, 2024

Agenda Title/Category:	Rename Jack Hughes Lane to Yandell St.		
Staff Contact/Presenter:	Ryan Spitzer		
Meets Strategic Initiative or Approved Plan:	Yes	No	If yes, list:
		x	
Background:	Mr. Baskins would like to petition Town Council to rename Jack Hughes Lane back to Yandell St. Staff spoke with the Yandell family. They are in favor of this.		
Discussion:	Town Council can do the following: <ol style="list-style-type: none"> 1. Proceed with the Public Hearing to rename the Street. 2. Do not proceed with renaming the Street 		
Fiscal impact:	Cost of signage and survey		
Attachments:	<ol style="list-style-type: none"> 1. Staff Memo 2. Map 3. Printouts by Mr. Baskins 		
Recommended Motion to be made by Council:	N/A		



Memorandum

To: Mayor and Town Council
From: Ryan Spitzer
Date: 1/5/2024
Re: **Citizen Request to Rename Jack Hughes Lane to Yandell St.**

Overview:

Mr. Baskins would like to petition Town Council to rename Jack Hughes Lane to Yandell St. The street was previously named Yandell St. prior to the park being built.

General Statute 160A-296(a) gives broad basic powers to municipalities to rename maintain and rename certain roads except where a county or NCDOT would supersede. Therefore, the process would be:

- 1) Confirm name is doable and not in conflict or taken by a similar name.
- 2) Proceed to a workshop and then public hearing for the renaming. Impacted property owners notified.
- 3) If approved after a public hearing, the recorded plan for the road would likely need to be recorded to update the change in the Register of Deeds. (Staff will confirm this is needed and price with surveyors).
- 4) Once recorded would need to work with Mecklenburg GIS addressing to formally update the road name in POLARIS and Emergency Response networks.

Impacted existing addresses would be:

365 JHL (tower)	to 365 Yandell Street
336 JHL (concession stand)	to 336 Yandell Street
330 JHL (Main ballfield)	to 330 Yandell Street
321 JHL (substation)	to 321 Yandell Street
315 JHL (maintenance bldg.)	to 315 Yandell Street
305 JHL (Town Hall generator?)	to 305 Yandell Street

Attachments:

Map showing current Street Names
4 printouts provided by Mr. Baskin

Polaris 3G Map – Mecklenburg County, North Carolina

Item 8.

Date Printed: 1/5/2024 1:00:17 PM



This map or report is prepared for the inventory of real property within Mecklenburg County and is compiled from recorded deeds, plats, tax maps, surveys, planimetric maps, and other public records and data. Users of this map or report are hereby notified that the aforementioned public primary information sources should be consulted for verification. Mecklenburg County and its mapping contractors assume no liability or responsibility for the information contained herein.



Maps



Jack Hughes Park

Park

0.4 mi · 513 Main St Pineville

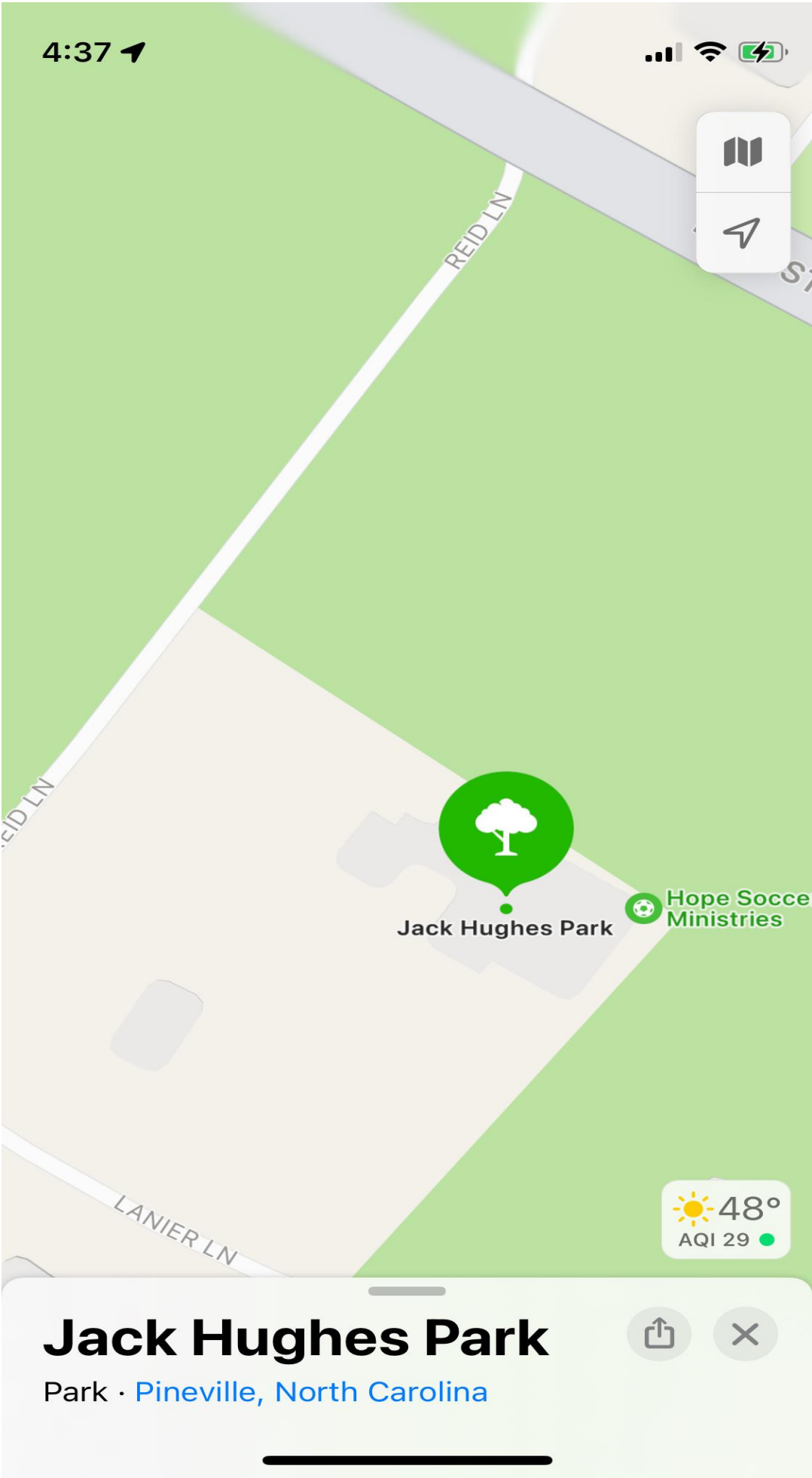
★4.5 (4) on Yelp

Item 8.

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TOWN COUNCIL AGENDA ITEM

MEETING DATE: January 2024

Agenda Title/Category:	Town Clerk Report			
Staff Contact/Presenter:	Lisa Snyder			
Meets Strategic Initiative or Approved Plan:	Yes	No	If yes, list:	
Background:	150th Anniversary Celebrations			
Discussion:	None			
Fiscal impact:	None			
Attachments:	Time capsule summary			
Recommended Motion to be made by Council:	None needed			

TIME CAPSULE REPORT JANUARY COUNCIL MEETING



This year, in commemoration of the Town's 150th anniversary, we had a time capsule made. One of our employees, Matt McClure, made the time capsule for the Town. The box is roughly 12"x10 1/2". It is made of pine. The corners have a zebra wood inlay. The top of the box has an epoxy inlay of the town emblem. All joints are hidden. The torched finish keeps it natural, but also really brings out the grain of the pine. All coated inside and out with a polyurethane finish to keep it preserved for many years to come.

Contents of the time capsule include: an old rotary phone, an iPhone, a flip phone, a map, a copy of the My Hometown book, one of Police Chief's coins, a police badge, a Covid test, a mask, a copy of the FY 2023-2024 property taxes summary, a copy of the October 2023 Town Council Minutes, a mini photo album of Belle Johnston, whom the Belle Johnston Center was named after, and a photo of the Cone Mill water tower.

The time capsule will be closed until its opening on **February 28, 2074.**



Human Resources

Linda Gaddy, PHR SHRM-CP MSHR
lgaddy@pinevillenc.gov
(704) 889-2362

To: Ryan Spitzer, Town Manager
Members of the Town Council

From: Linda Gaddy

Date: 1/2/2024

Re: Human Resources Monthly Report

Ryan,

Enclosed is the Human Resources Department Monthly Report for the month of December 2023.

New Hires:

Re-hire – **Jeffery Scott Stewart** retired – re-hired as Administrative Officer part time

Resignation/Termination:

Parker Mogck, Police Officer B.L.E.T. trainee

Devin Buckson, Police Officer B.L.E.T. trainee

Caleb Neeley, Police Officer

Retirements:

none

Transfers:

none

Promotions:

None

Current Openings:

Police Officer, four sworn Police Patrol or Investigations openings; 4 B.L.E.T. trainees graduated in December are awaiting swearing-in; two have been recruited for the January B.L.E.T. class session start, looking for two more, plus starting on the July class recruiting.

911 Telecommunicator, accepting applications, interviewing

Departmental Update:

Employee Handbook:

Revisions have been drafted to update the entire Town Employee Handbook and are under review by the Town attorney. Coordination is underway with the revisions recently made to the Police General Orders and their work with Lexipol to ensure that policies which cross over align. Several administrative procedures were removed from the Employee Handbook and will be part of a new Procedures Manual. Administrative procedures do not belong in a personnel policy handbook. The new Procedures Manual

will document all procedures and forms used in Human Resources and will become a useful tool for supervisors in their work with their employees and Human Resources.

Safety:

The Police Department is working with OSHA and our safety consultant through a voluntary program to reduce their risk of an on-the-spot inspection in the future, similar to what is already in place for Public Works.

The Town was approved for two Safety matching grants from the North Carolina League of Municipalities. The funds will help us improve safety and security in two of our departments, specifically a self-locking wheel balancer/wheel lift for the mechanic shop in Public Works, and security cameras in Parks & Recreation's Jack D. Hughes Park.

Conversations to coordinate with the MC Library facilities manager and the branch manager are underway in preparation for updating the Emergency Action Plan for Town Hall.

Live equipment safety training sessions are scheduled for the Spring, as well as First Aid/AED.

Annual online safety training courses have been assigned to all employees to be completed in the next two months.

Recruiting:

We are still seeking experienced Police Officers, Police Trainees, and a 911 Telecommunicator fulltime.

Promotions upcoming:

Several openings for promotion to Police Sergeant or Corporal are nearly filled after an extensive interview and assessment process was conducted Dec 11th – 19th. Human Resources monitored several parts of the process. Command staff met January 3rd to make a plan for promotions.

Work is underway on evaluating other positions in other departments as well, that may warrant having a senior level position or other reward for obtaining advanced certifications or training.

Wellness:

We continue to issue reimbursements to employees through the new wellness benefit that rewards and encourages healthy living (physical, financial and lifestyle wellness). Budgeted wellness dollars reimburse employees for approved expenses in these categories. They can each claim up to \$600 of reimbursement during the benefit/fiscal year. Taking care of our staff benefits the Town in many ways from lower turnover, higher productivity and less missed work, as well as lower medical claims.

Employee Appreciation and events:

The annual Holiday Party was fun for all and included a couple of additions this year like the ugly sweater contest and a food drive contest between departments which brought in nearly 900 lbs. of food donations to go to Pineville Neighbors Place. The festivities were Friday December 22 at 11:00 am at Spare Time Entertainment. Employees who reached Landmark Years of Service in the last year were recognized with a gift certificate, a certificate of achievement, and an announcement in front of their peers. We have one person who reached a landmark 20 years of service and one who reached 25 years!

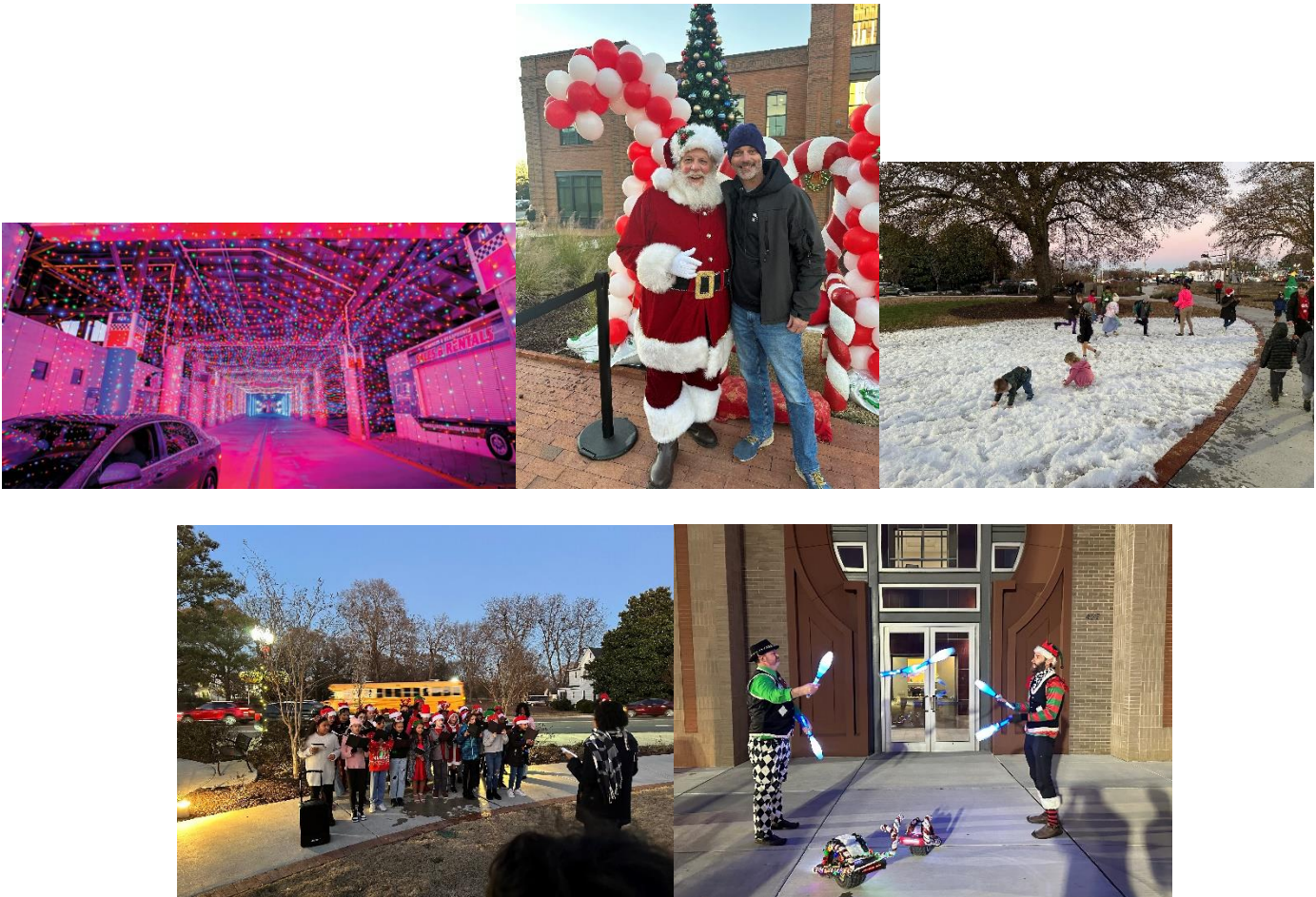
As usual, every Town employee also received an engraved Holiday gift from the Town distributed by the Town Manager and the H.R. Director the week of Dec 18th.

Parks and Recreation Department Update

December

2023

The Christmas Tree Lighting was a huge success even after we needed to change the date due to weather. Cool weather allowed for snow for all ages to play in, warm hot chocolate and smores also warmed the soul. Children were able to play with Elves, make crafts and visit ole Jolly himself, Santa Claus. Mr. Nigel and Santa brought in the final magic with Christmas songs and dancing as they counted down to the lighting of the tree. A wonderful night, with a large crowd and a beautiful tree. Youth basketball practices continue to take place at both the Belle Johnston and Pineville Elementary up through Christmas break. The children are ready to start games in January. Erin/Jordan took 12 seniors to see the Christmas Tree Lights at Charlotte Motor Speedway – light and more lights! Matt and Heather took five seniors to Hot Glass.



Parks and Recreation Department Update

December

2023



Special Events

Christmas Tree Lighting: December 6 – 500 attendees

General Programming – Belle Johnston

Pickleball: Open Pickleball times Saturdays from 10:15am – 1pm. 128 participants

Karate: Wednesdays. 20 participants

Cookie Decorating Class – 12/14 – 11 participants

Preschool Open Gym – Wednesday AM – 53 participants

Sound Bath Meditation Class – 12/13 and 12/27 – 12 total participants

Paint Class – 12/18 – 10 participants

ASAP Pickleball – Monday afternoons – 18 participants

Cookie Decorating with Senior Nutrition – 20 participants

Senior Field Trip – Speedway Lights – 12/5 – 11 participants

Senior Field Trip – Hot Glass Alley – 12/7 – 5 participants

National Cupcake Day – 12/15 – 72 participants

Christmas Grab N Go – 12/19 – 96 participants

Family Bingo Night – 12/8 – 37 participants

Senior Health Fair – 11/3 – 36 participants

Parks and Recreation Department Update

December

2023

Lake Park

Tai Chi: Hold classes T/Th/Sat under the large shelter/stage. 54 participated

Storytime in the Park – Every Wednesday morning – 95 kids and 50 adults

Boot Camp w/ Lia – M/W/F Am – 66

The Hut

Senior Fit – Senior Fit Monday – Thursday. 216 participants

Yoga – Monday/Thursday/Friday - 74 participants

Cardio Funk: Lem holds class on Tuesdays at 6:30pm. 12 participants

Athletics

Youth Athletics

Youth Basketball held practices from December 2nd-16th.

Adult Athletics

No adult athletics in December.

Jack D. Hughes

Jack Hughes Special Events

No tournaments or events in December.

Baseball Field Usage

-no field usage in December.

Multipurpose Field Usage

-No field usage in December.

Parks and Recreation Department Update

December

2023

Rentals

The Hut: 1 Rentals

The BJCC Dining Room: 3 Rentals

The BJCC Gym: 1 rental

Large Shelter: 1 Rentals

Medium Shelter: 0 Rentals

Tot Lot at Lake Park: 0 Rentals

***Shelter 1 at JH:** 0 Rentals

***Shelter 2 at JH:** 0 Rentals

***Shelter 3 at JH:** 0 Rental

Social Media

Facebook

Post Reach: 6,496

Post Engagements: 715

New Page Likes: +11

Total Page Likes: 4,602

Total Page Followers: 5,247

Instagram

New Followers: +25

Total Followers: 1,917

Park Maintenance Update

Lake Park

Daily Park Check

Leaf removal as needed

Winterized water fountains

Replaced broken ground water shut off boxes

Monthly building inspections

Added 15 tons of rip rap rock near dam

Repaired xylophone at playground

Parks and Recreation Department Update

December

2023

Hut

Leaf removal as needed
Monthly building inspections

Jack Hughes

Trimmed Trees
Monthly building inspections
Leaf removal as needed
Equipment maintenance as needed
Rented trencher to install power to light pole at shop
Installed new light pole at shop
Worked with camera company to adjust cameras
Worked with electrician to get power to camera points

Town Hall/ Police Department

Sprayed weeds in grass and common areas
Set up for tree lighting/fire pit/inflatables/tables and chairs
Removed gum from windowsills
Daily checks

Dog Park

Limb removal as needed

Cemetery

Leaf Removal as needed



PINEVILLE POLICE DEPARTMENT

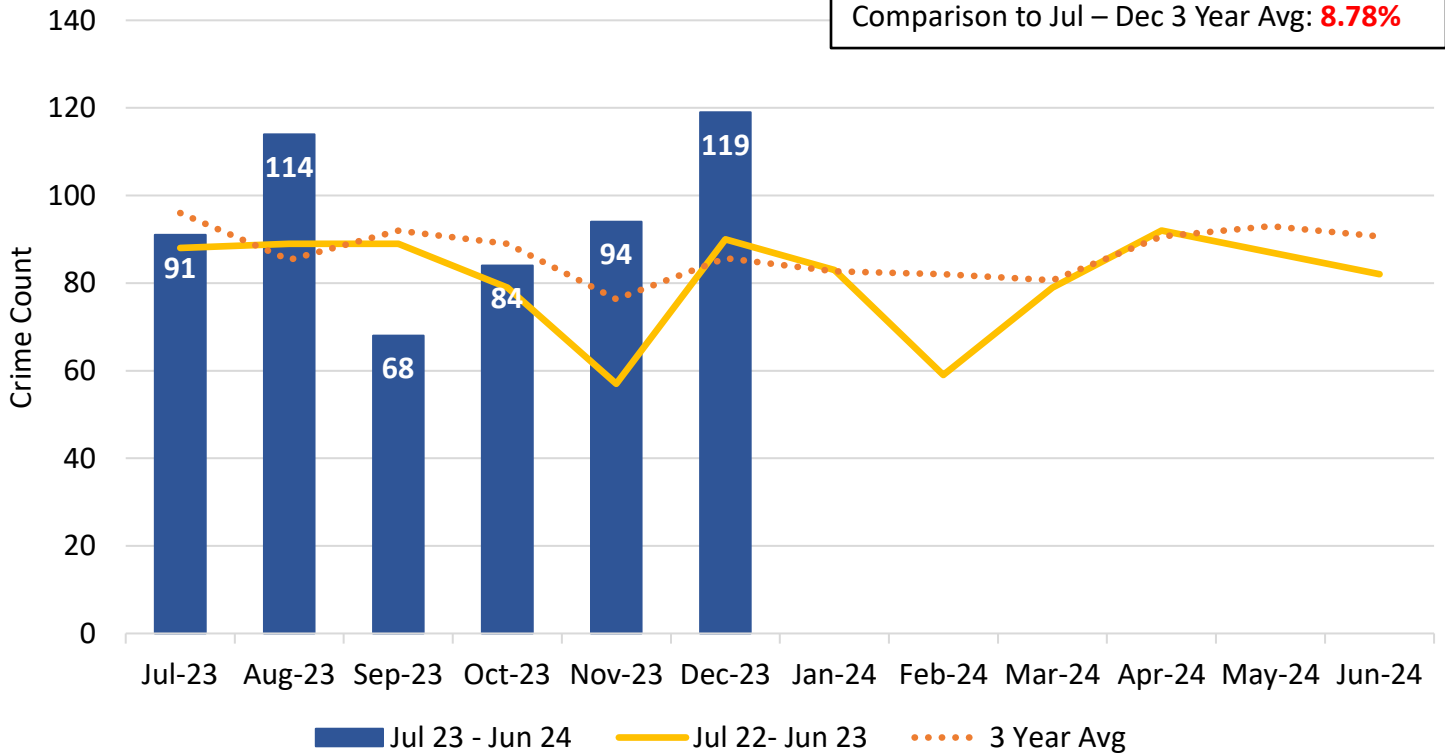
MONTHLY REPORT December 2023

Crime Goals

Below is the evaluation of the police department’s crime goals. Goals are measured for 12 months based on the fiscal year. For the year of July 2023 – June 2024, the goals are to reduce part 1 crimes by 5%, reduce group A offenses at Carolina Place Mall by 10%, and reduce traffic accidents by 5%.

Goal #1: Part 1 Crimes

Goal: -5%
Comparison to Jul – Dec 22: **15.85%**
Comparison to Jul – Dec 3 Year Avg: **8.78%**



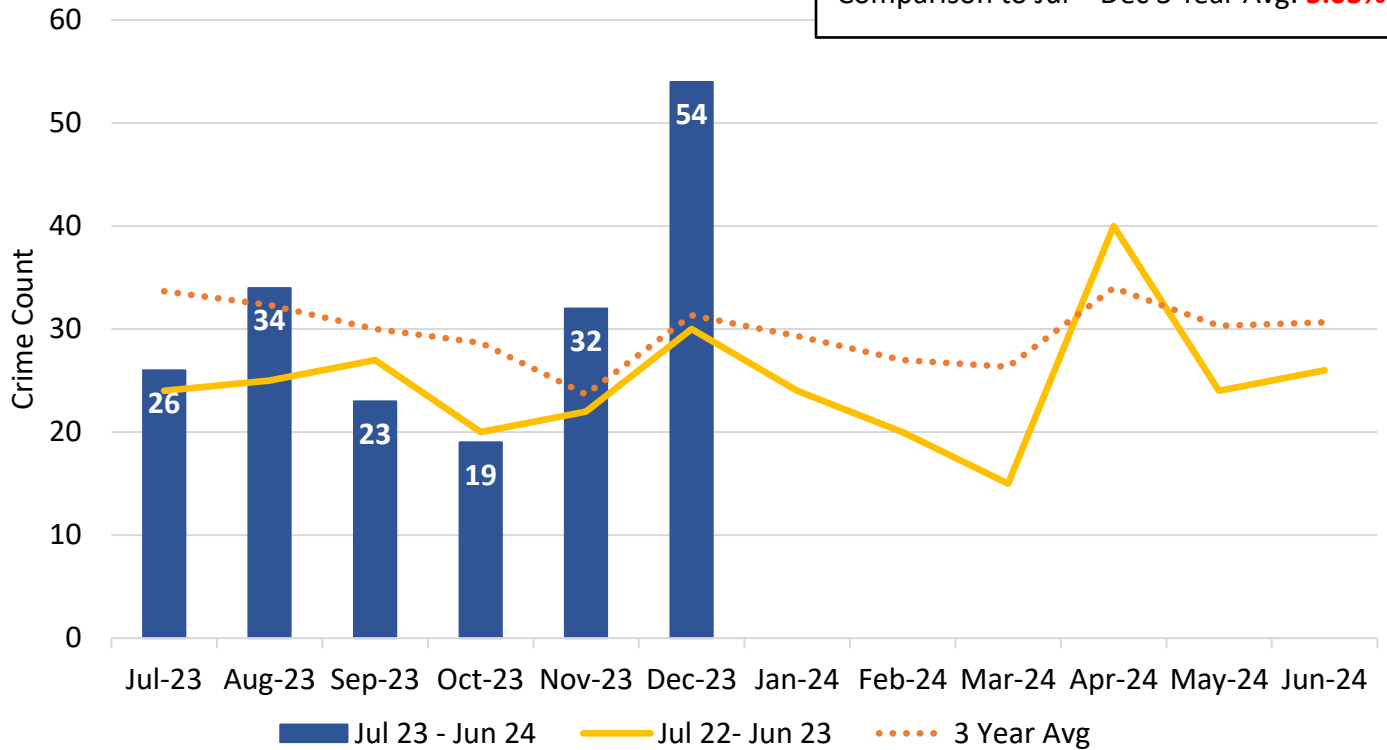
* data pulled from RMS by offense code equal to 09A, 11A, 120, 13A, 220, 23A-H, 24, 200; unfounded removed

Goal #2: Carolina Place Mall - Group A Offenses

Goal: -10%

Comparison to Jul – Dec 22: **27.03%**

Comparison to Jul – Dec 3 Year Avg: **5.03%**

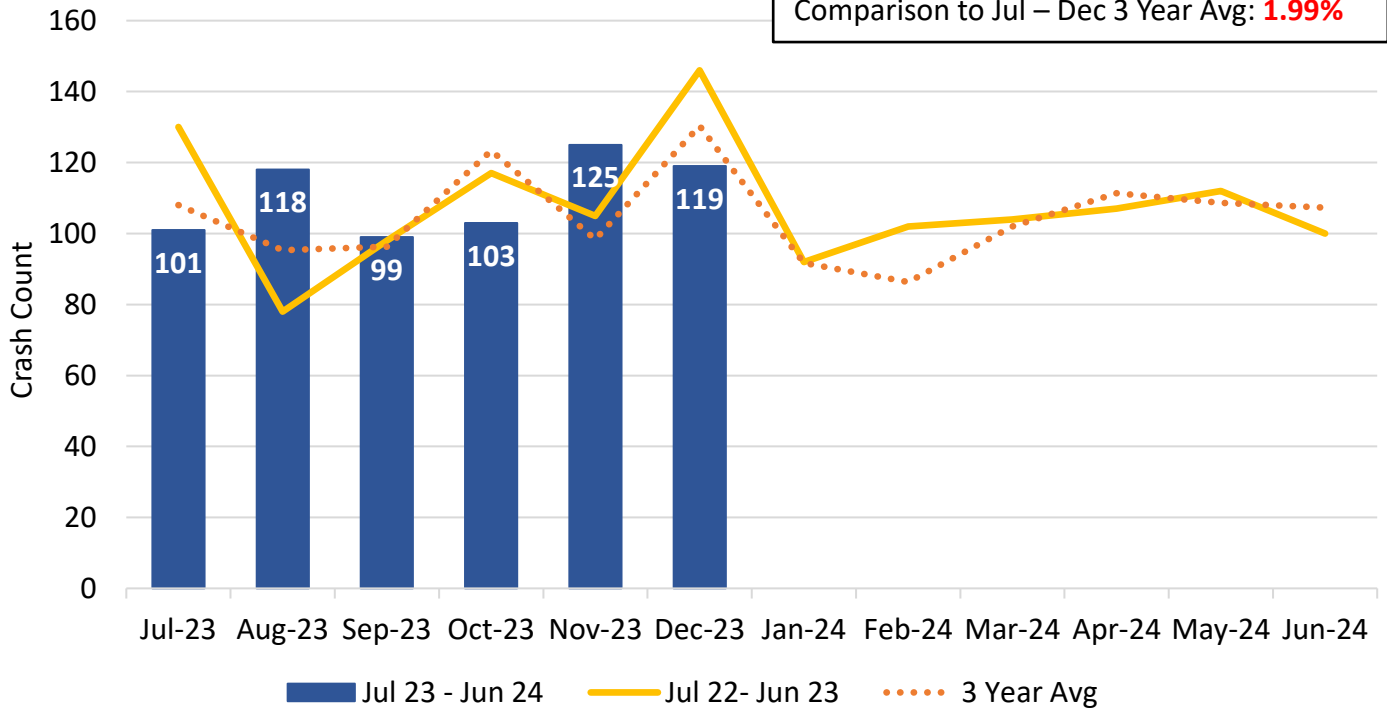


Goal #3: Traffic Accidents

Goal: -5%

Comparison to Jul – Dec 22: **-1.34%**

Comparison to Jul – Dec 3 Year Avg: **1.99%**



*top chart: data pulled from RMS by locations containing "11001, 11009, 11017, 11033, 11025, 11041, 11049, 11055, 11059, 11067"; offenses not containing "90" in code removed
 *bottom chart: data pulled from CAD; traffic accident and hit and run calls with disposition of report taken or rendered assistance MI

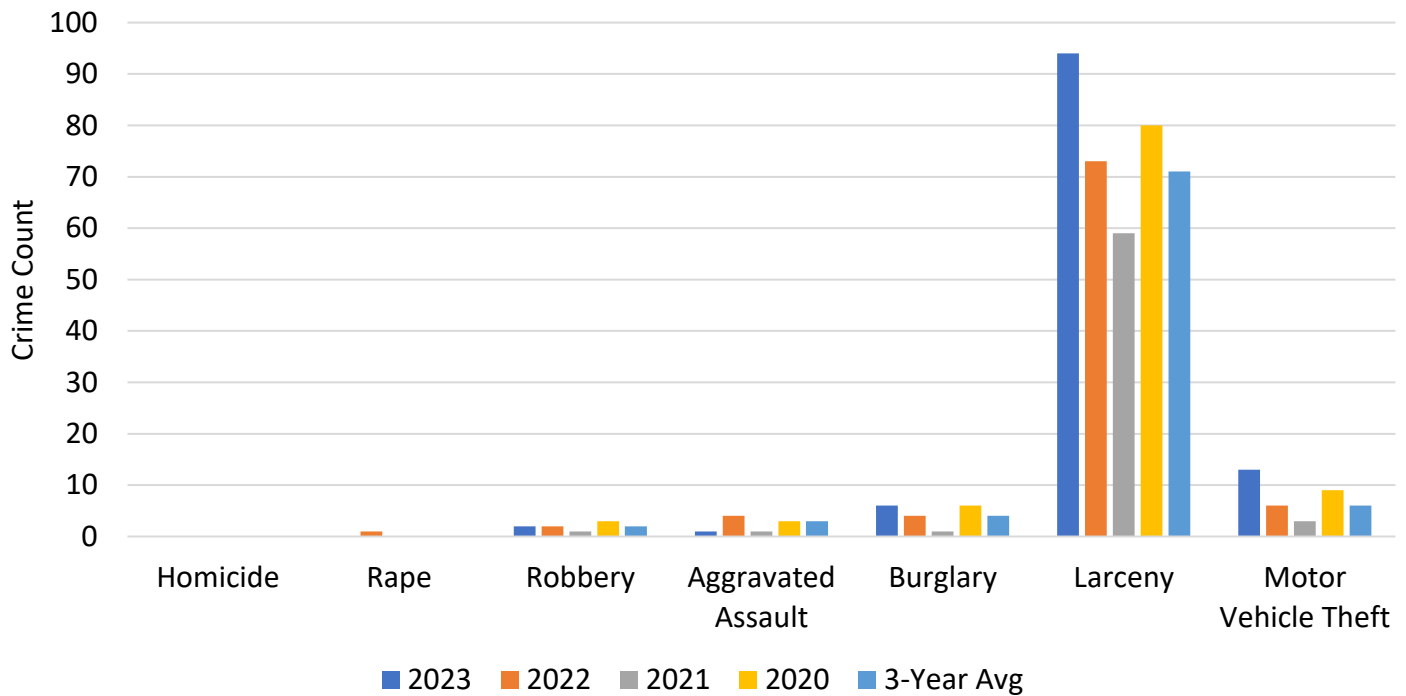
Monthly Crime Statistics

Below is a table and bar graph of the counts for part 1 offenses in December. For comparison, the same is shown for the past 3 years. The average of the 3 years was calculated.

December Crime Statistics						
Part 1 Offenses						
	2023	2022	2021	2020	3-year average (2020-2022)	ETJ
Homicide	0	0	0	0	0	0
Rape	0	1	0	0	0	0
Robbery	2	2	1	3	2	0
Aggravated Assault	1	4	1	3	3	0
Burglary	6	4	1	6	4	1
Larceny	94	73	59	80	71	0
Motor Vehicle Theft	13	6	3	9	6	1

* ETJ statistics included in total number of offenses

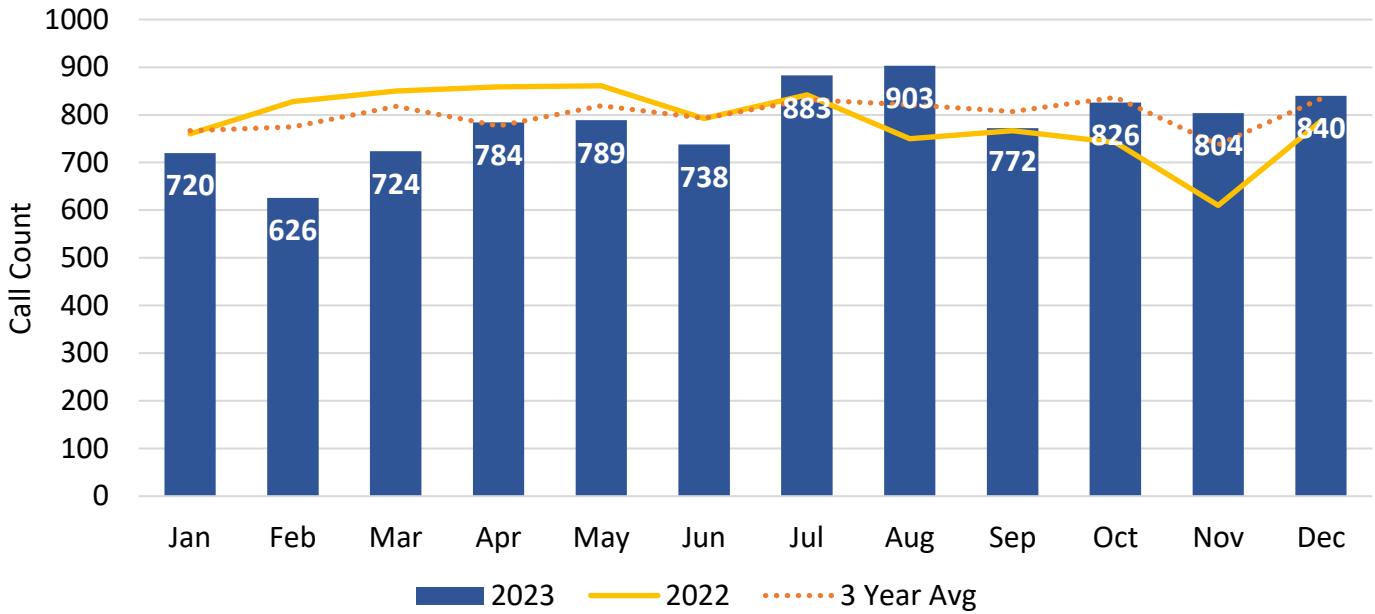
December Part 1 Offenses



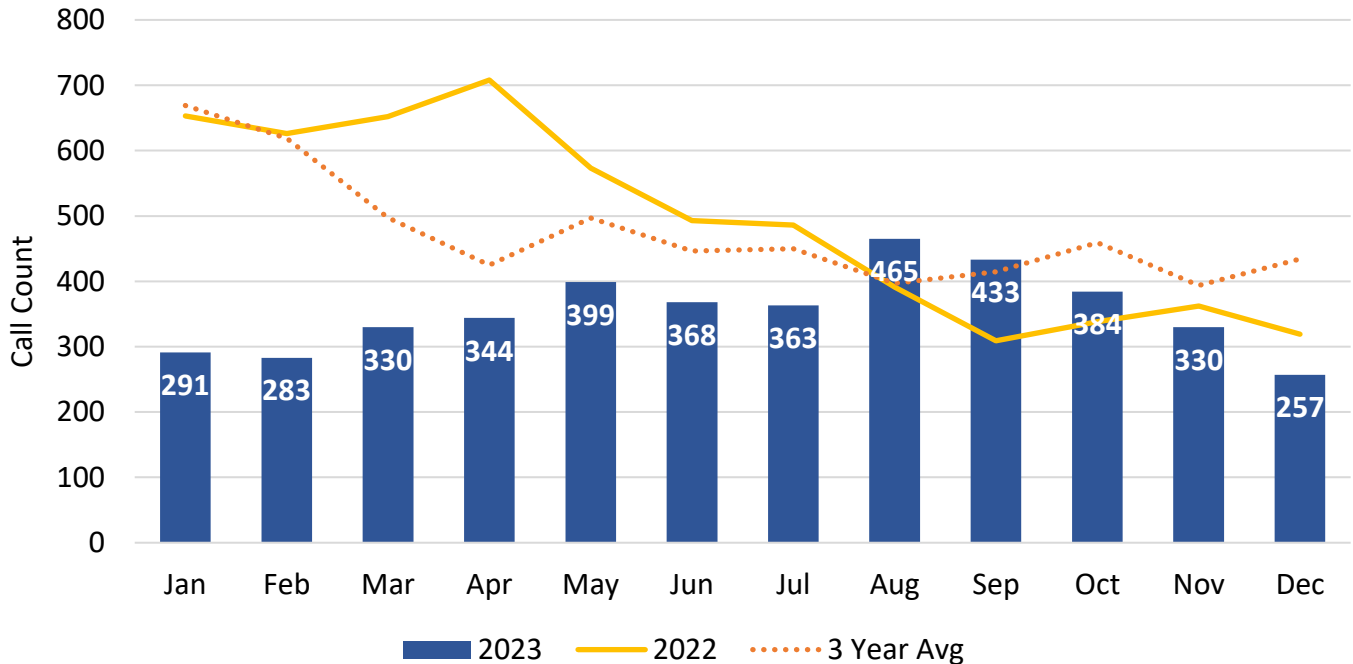
Calls for Service

The graphs below display the number of calls for service in comparison to previous months and the previous 2 years. The first graph is citizen-generated calls. The second graph is officer-generated calls.

Citizen-Generated Calls for Service



Officer-Generated Calls for Service



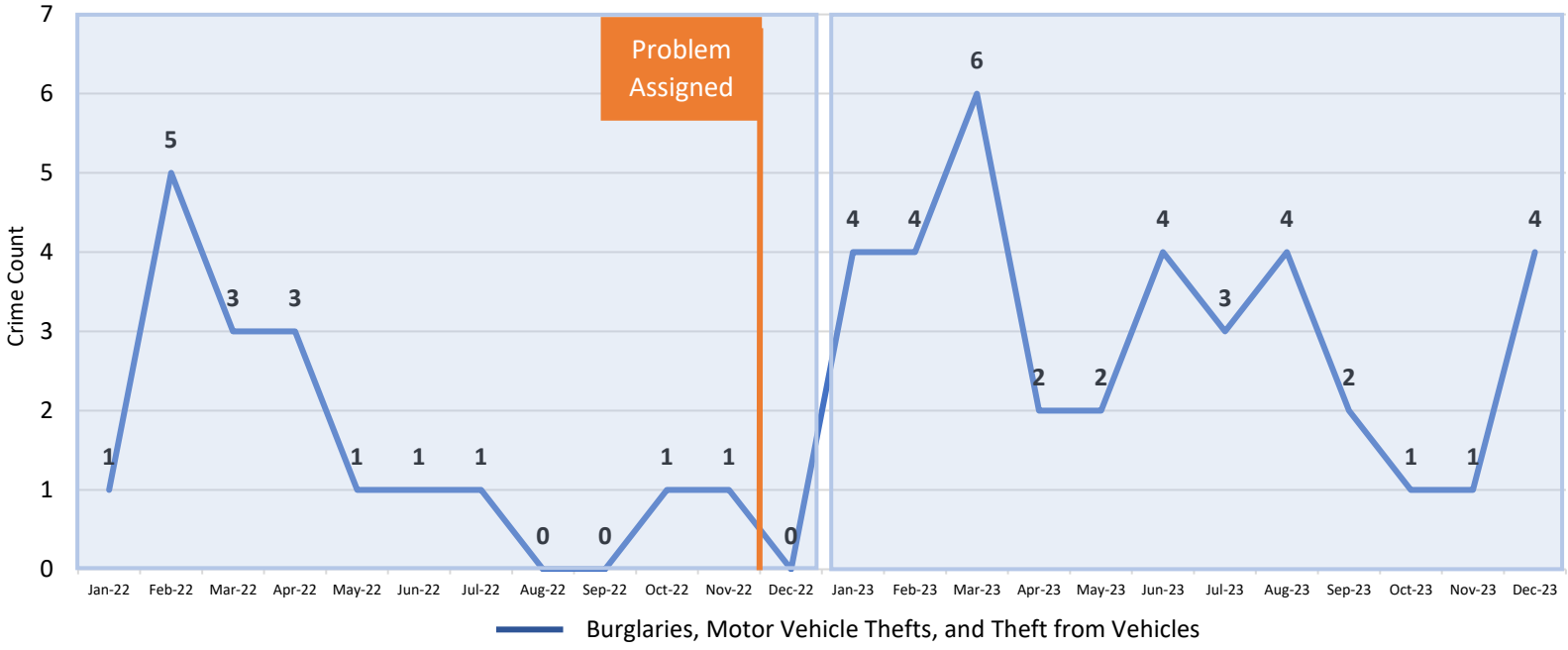
*zone checks and foot patrols removed

Problem Locations

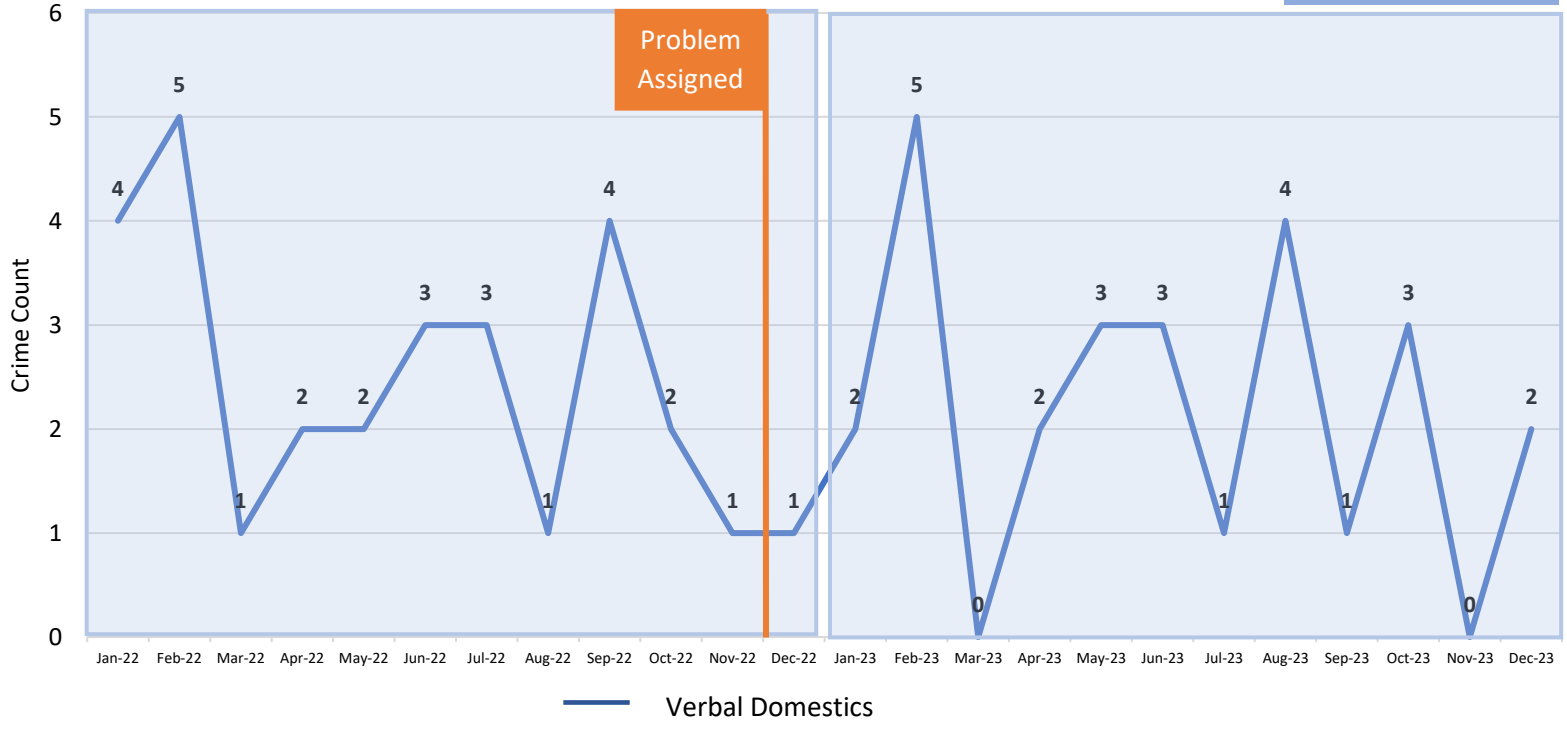
The following problem locations have been identified using 12 months of calls for service and crime data, showing a consistent crime problem. Each month, these locations are evaluated based off the crime and disorder the assignee was tasked to handle. Problem locations are evaluated until deemed successful.

1. Sabal Point Apartments

% Change: **117.65%**



% Change: **-10.34%**



* top chart: data pulled from RMS by locations containing "sabal"; offense code equal to 220, 240, or 23F; unfounded removed
 *bottom chart: data pulled from RMS by locations containing "sabal"; offense description containing "domestic"; unfounded removed

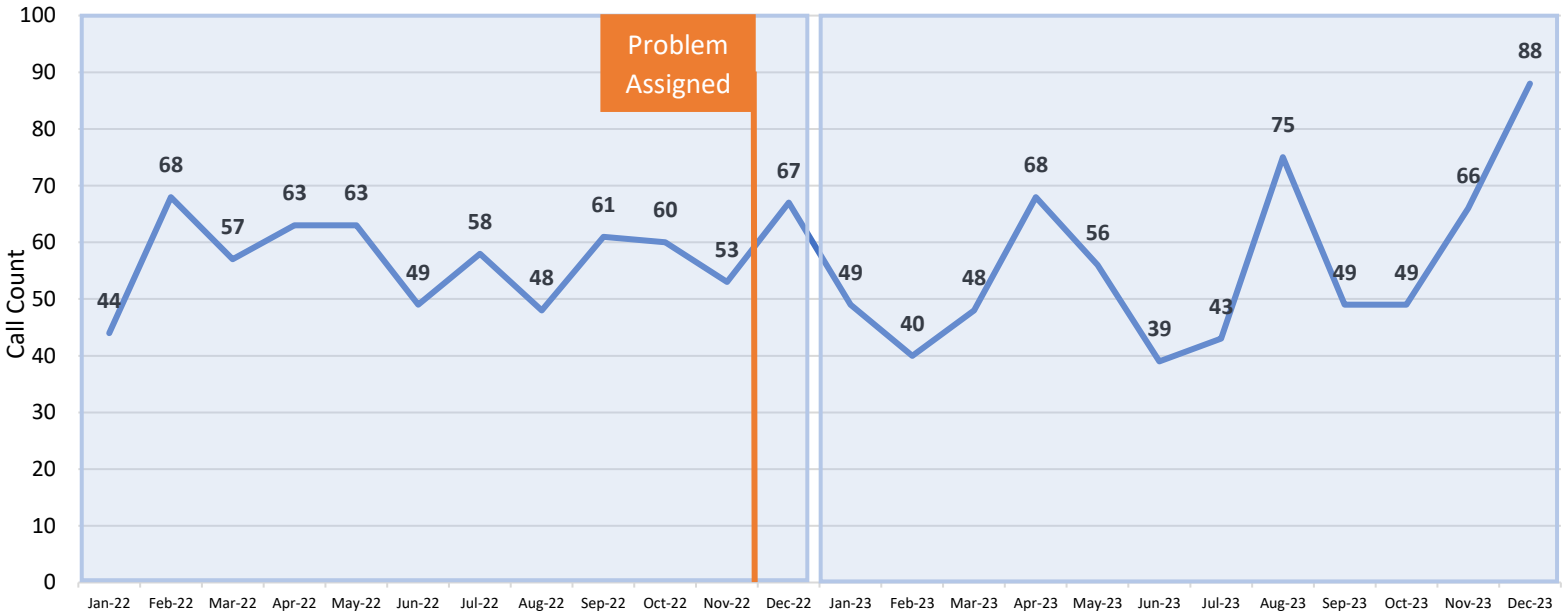
Problem Area

The problem area is Carolina Place Mall. It was identified using 12 months of calls for service and crime data, showing a consistent crime problem. Each month, the evaluation is based off the crime and disorder the assignee was tasked to handle. Since a problem area has more crime and disorder than a problem location, the evaluation is broken down into several charts.

Carolina Place Mall

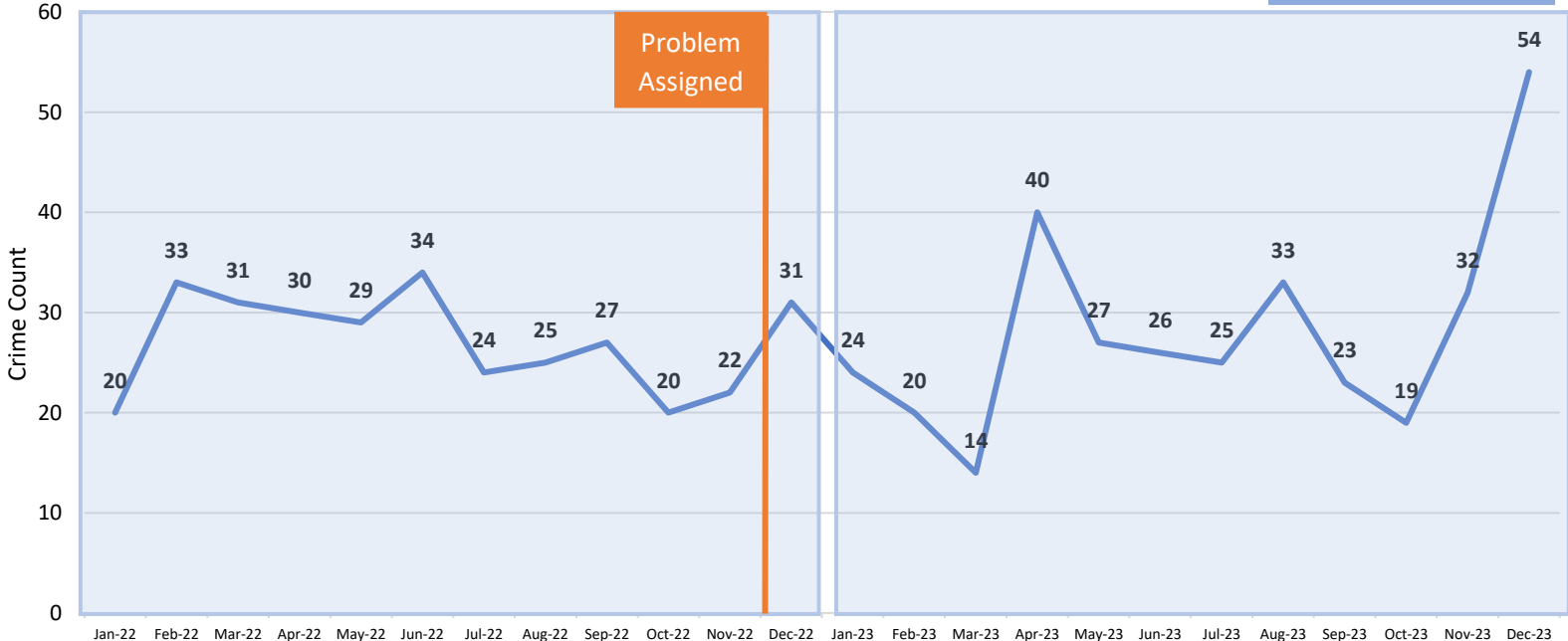
1. Citizen-Generated Calls for Service

% Change: **-3.04%**



2. Group A Offenses

% Change: **3.38%**

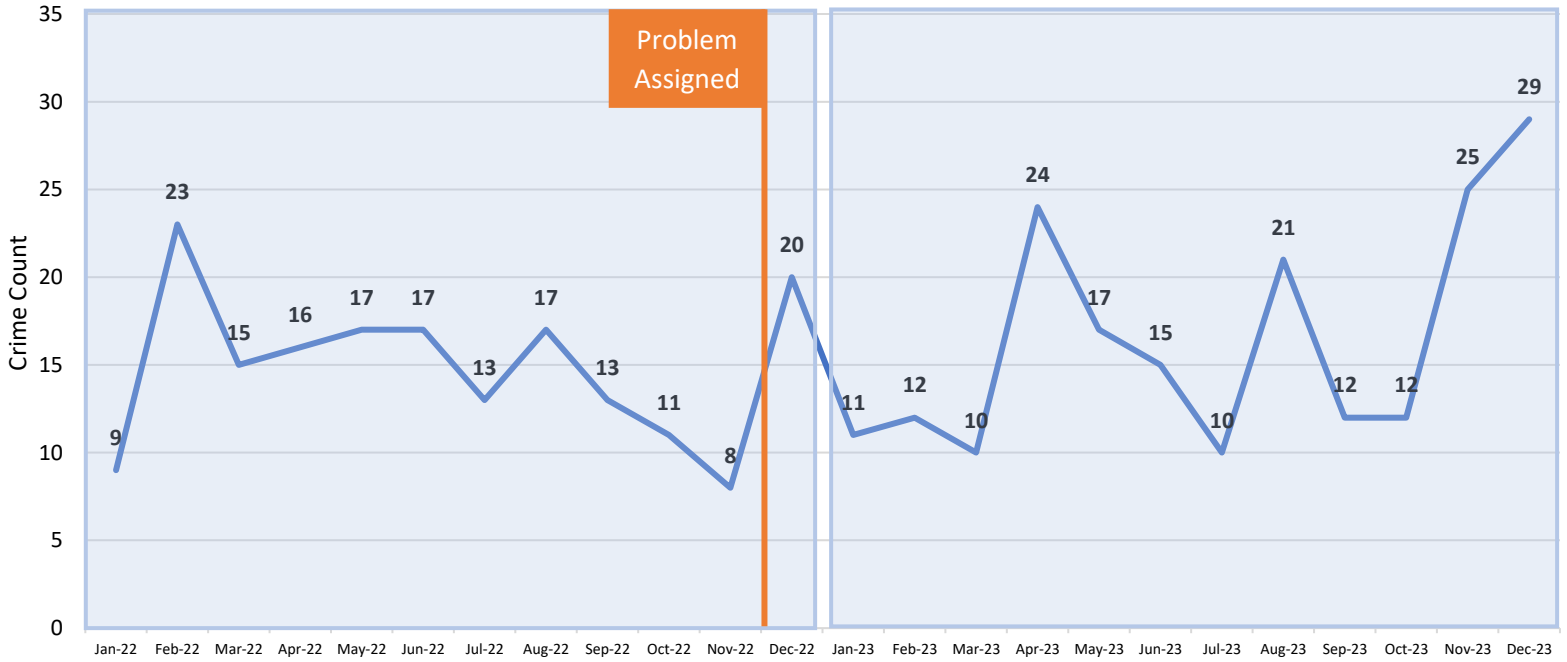


*top chart: data pulled from CAD by locations containing "11001, 11009, 11017, 11033, 11025, 11041, 11049, 11055, 11059, 11067"; includes "how received" of 911, phone, walk-in, computer, and unfounded removed

*bottom chart: data pulled from RMS by locations containing "11001, 11009, 11017, 11033, 11025, 11041, 11049, 11055, 11059, 11067"; offense not containing "90" in code; unfounded removed

3. Shoplifting

% Change: **10.61%**



* data pulled from RMS by locations containing "11001, 11009, 11017, 11033, 11025, 11041, 11049, 11055, 11059, 11067"; offense code equal to 23C; unfounded removed

December Community Engagement

- Monthly inspections and Drug Drop box
- Monthly Safety Meeting
- Walk about shops on Main Street
- Shop with a cop events
- Neighborhood watch meeting
- Working on Shop With a Cop events
- Working on promotional process
- Facebook Live event 12/13/23
- Meeting with Charlotte Mecklenburg Library
- Working on the scheduling for new hires
- Recruitment work for new candidates and the two soon to be hired recruits who will start BLET January 4th
- Soliciting donations for Shop With a Cop
- Christmas event at Lakeview Rehab
- Weekly meetings with Chief on progress for projects. Manage Twitter, Instagram, Facebook and Ring apps for the PD. Still continuing to work on recruiting.

December Traffic Enforcement

Traffic Enforcement Type and Dispositions

Enforcement	Count
Traffic Stop	85
Citation Issued	20
Warning	62
Report Taken	3

*Officer-generated traffic stops; unfounded removed

Locations of Traffic Enforcement

Street Name	Count
PINEVILLE-MATTHEWS RD	28
MAIN ST	20
CAROLINA PLACE PKY	8
PARK RD	5
POLK ST	4
LANCASTER HWY	4
CRANFORD DR	3
LEE ST	2
ROCK HILL-PINEVILLE RD	2
TOWNE CENTRE BLVD	2
FRANKLIN ST	1
SABAL POINT DR	1
CADILLAC ST	1
KINNERTON PL	1
DOWNS CIR	1
JOHNSTON DR	1
DORMAN RD	1
Grand Total	85

*based on location of stop in CAD



PUBLIC WORKS

Department Update

To: Town Council

From: Chip Hill

Date: January 1, 2024

Re: **Public Works Updates**

Lowery: NCDOT approved the traffic signal work after the 30-day warranty period was completed. The project has been accepted and the one-year warranty has begun.

Cone Mill Memorial: United of Carolinas has provided a construction estimate for the project. The estimate was around \$500,000. Town Manager is planning to address the project estimate at the January 9 Council meeting.

Huntley Glen: Still waiting for developer's assessment.

Parkway Crossing: The contractor is still in the process of cleaning and making video of the storm drain system.

McCullough: The contractor has been notified of the Mecklenburg County inspection results. Waiting for a response from the contractor.

South Side Main Street Sidewalks: The quote for the sidewalks on the south side of Hwy 51 from the railroad to Little Sugar Creek Bridge is \$43,500. Project to begin in spring as weather permits.

Johnston Road Alignment: Per the meeting between the property owner and NCDOT, the property owner wants their site plan to be overlaid with their design of the easement. The Town engineer is in the process of preparing the document for the property owner's review.

Pineville Court: Stormwater repairs are in progress. Currently the estimate is that the repairs are about 70% complete.

*see attached spreadsheet of permits pending/issued

**PERMITS ISSUED/PENDING
COMPANY**
Fiscal Year 2024

COMPANY	LOCATION	STATUS	PERMIT NO
Spectrum/Melissa Sherrill Telics	Franklin/Main Street	Issued	PW20230816FRANKLIN/MAIN
Spectrum/Melissa Sherrill Telics	201 Towne Centre Blvd/Pineville Matthews Road	Issued	PW20230721TOWNECENTRE201
Charlotte Water/Zach Pelicone	273 Eden Circle/Cone Avenue	Issued	PW20230630EDENCIRCLE273
AT&T/Kara Rydill A02KFQA	11331 Downs Road	Issued	PW20230824DOWNS11331
Charter/Doug Sharp	9132 Willow Ridge/Goodsell Ct.	issued	PW20230801WILLOWRIDGE9132
Google Fiber/Micheal Scheetz/Telics	10324 John's Towne Dr/Park Crossing Dr 10504 Willow Ridge Rd/Willow Ridge & Goodsell Ct.	Issued	PW20230919PARKJOHNSWILLOW
Segra/Verizon Business/Johanna Shaw	950 N Polk St/Industrial Blvd	Issued	PW20230821NPOLK950
PNG/Paul Tatsis	12012 Carolina Logistics Drive/Downs Road	Issued	PW20230821CAROLINALOGISTICS12012
Segra/Johanna Shaw	12031 Carolina Logistics Drive	Issued	PW20230915CAROLINALOGISTICS12031
PNG/Paul Tatsis	657 Cranford Drive	Issued	PW20230911CRANFORD657
AT&T/Ashley Northup	12012 Carolina Logistics Drive/Downs Road	Issued	PW20231024CAROLINALOGISTICS12012
Spectrum/Tracey Kendall/STS Cable Services	10100 Rodney Street/Industrial Drive	Issued	PW20230911RODNEYSTREET10100
PNG/Paul Tatsis	129 Lowry Street	Issued	PW20230918LOWERY129
Derrick Walker/D.E.Walker Construction	Replacement of frame&louvers manholes	Issued	PW20230926MANHOLEVARIOUS PW20231012PINEVILLEMATTHEWSPARKCEDAR 8700
AT&T/Ashley Northup	8700 Pineville-Matthews Rd/Park Cedar Drive	Issued	8700
Charter/Doug Sharp	9130 Willow Ridge/Goodsell Ct.	Issued	PW20231128WILLOWRIDGE9130
Google Fiber/Cuylar Pittan	10460 Park Rd/Park Crossing Dr, 10352 Park Rd/Willow Ridge Rd	Issued	PW20231129PARKRD10460-10352
Google Fiber/Telics/Michael Scheetz	10337 Johns Towne Dr/Park Crossing and Johns Towne	Pending	
Charlotte Water/Geneva Montgomery	12031 Carolina Logistics Drive/Nations Ford Rd & Downs Rd	Pending	
Paul Penaherrera	123 Main Street/N Polk	Pending	

February

2024

A small town with big ideas!

Town of Pineville Town Meetings

www.Pinevillenc.gov



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7	8	9	10
11	12	13 Council Meeting 6:30 pm	14	15	16	17
18	19	20	21 Council Retreat	22	23	24
25	26 Work Session 6:00 pm	27	28	29		

Town Hall
505 Main Street
Pineville, NC 28134